

## PRIVACY POLICY

## **Privacy Policy**

Maintaining the security of your data is a priority at shesaid. In particular, we want you to know that we will not use your data for any other purposes than occasionally letting you know about business services that we feel are of a legitimate interest to you.

This policy explains how and for what purposes we use the information collected about you. We may change this information from time to time, so please check to ensure you are kept up to date. This policy was last reviewed May 2018.

## What personal data do we collect?

Email addresses are only collected if you have corresponded with us via email or we have spoken with you in person or on the phone in a work related manner. We only store customer data electronically and locally for one year or as long as our working relationship continues. After that, we will move such data from local electronic storage to cloud storage for a further 5 years.

## **Data Protection Officer Contact**

If you have any questions or suggestions regarding this privacy policy, please contact shesaid's appointed Data Protection Officer on email letstalk@shesaid.design.

you talk. we listen. **she**said.